

Palmwoods Memorial Hall Association Inc.

ABN 58 879 561 487
PO Box 180, Palmwoods QLD 4555
email: palmwoodshall@gmail.com web: www.palmwoodshall.org.au

APPLICATION FOR CONSIDERATION OF MEMBERSHIP

Given Names:	Surname:
Address:	
	Post Code:
Phone:	Mobile:
Email:	
Drivers Licence / ID No:	Blue Card No:

(Note: Originals must be sighted prior to approval)

I, _____

Wish to apply for membership of the Palmwoods Memorial Hall Association (PMH), and agree to:

- Pay the annual non pro-rata fee of \$5.00(Valid to 30 June - payable on acceptance of membership)
- Complete the Membership Survey form to be submitted with this application
- Complete all relevant induction and training programs to obtain and maintain membership
- Abide by PMH meeting rules
- Support PMH aims and objectives of PMH
- Only undertake duties I am authorised to perform and always operate according to the direction and supervision of nominated supervisor
- Obey reasonable directions, and comply with the PMH policies, procedures and work instructions
- Behave appropriately and courteously to all volunteers, contractors, clients and the public in the course of my role
- Use any property or equipment safely and only for the purpose of my role
- Advise if I wish to change/cease the nature of my contribution PMH at any time
- Comply with the law at all times, and be open and honest in my dealings with PMH
- Uphold the reputation of the PMH and not bring the organisation into disrepute
- Maintain PMH confidentially in my role

And I understand that:

- Some volunteer roles may require additional information such as qualifications, resume or references
- Membership requires proof of identity, and introduction/interview as required by the Management Committee
- I may be required to provide a Police Check and/or obtain a Blue Card as a condition of my role
- Palmwoods Memorial Hall reserves the right to take action in relation to behaviour undertaken outside my role
- My volunteering may vary according to organisational need and activities.
- My membership type is in accordance with Constitution of Palmwoods Memorial Hall Inc.
- After nomination my acceptance in subject to the decision of the Management Committee

Applicant Signature Date.....

Nominated by member name:

Nominee Signature Date.....

Seconded member name:

Seconded Signature Date.....

EXCERPT FROM CONSTITUTION RE MEMBERSHIP:

4 CLASSES OF MEMBERS

The membership of the Association shall consist of the following classes of members:

- (a) Life Members
 - must have 25 years continuous service;
 - must support the objects of the association;
 - must regularly attend general meetings to have voting rights at meetings;
 - eligible for election to the management committee;
 - voting rights at general meetings and at annual general meeting.
- (b) Ordinary Members
 - unlimited numbers;
 - must support the objects of the association;
 - must regularly attend general meetings to have voting rights at meetings;
 - eligible for election to the management committee.
- (c) Casual Members
 - unlimited numbers;
 - must be a volunteer for a specific event or project;
 - no voting rights;
 - not eligible for election to the management committee.

5 MEMBERSHIP

- (1) Each person who at the date of the application for the amendment to the constitution was a member of the incorporated association shall retain all rights and privileges until the next general meeting when all subscriptions will be due.
- (2) An applicant for membership of the Association must be proposed by one member of the Association (the proposer) and seconded by another member (the seconder).
- (3) An application for membership must be:
 - (a) in writing; and
 - (b) signed by the applicant and the applicant's proposer and seconder; and
 - (c) in the form decided by the Management Committee.
- (4) Upon receipt of the membership application form and membership subscription fee, the applicant will be considered for admission as a member of the Association.

6 MEMBERSHIP FEES

- (1) The membership fee for each ordinary membership and for each other class of membership:
 - (a) is the amount decided by the members from time to time at a general meeting and
 - (b) is payable when, and in the way, the management committee decides.
- (2) Membership fees are non-refundable.
- (3) Membership fees are for the year from 1 July. Fees are not pro-rata'd.

7 ADMISSION AND REJECTION OF MEMBERSHIP

- (1) At the next meeting of the Management Committee after the receipt of any application and the fee applicable for any class of membership, such application shall be considered by the Management Committee, who shall thereupon determine upon the admission or rejection of the applicant.
- (2) Any applicant who receives a majority of the votes of the members of the Management Committee present at the meeting at which such application is being considered shall be accepted as a member to the class of membership applied for.
- (3) Upon the acceptance or rejection of an application for any class of membership the Secretary shall forthwith give the applicant immediate notice of such acceptance or rejection.

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This application is not valid unless signed by applicant and nominated and seconded by existing PMH members.
An applicant will not be considered valid until the \$5 subscription fee has been paid.
Membership remains valid for the financial year to 30 June when subscriptions will fall due for the next financial year.
Fees can be paid by cash, cheque or direct deposit to Heritage Bank BSB No: 638-070 Acct No: 1290 5259 (use surname or membership number as reference, otherwise your fee may not be allocated to your membership).

Office Use Only:

Fee paid \$	Date:	Membership No.:		
Membership Type	<input type="checkbox"/> Casual	<input type="checkbox"/> Ordinary	<input type="checkbox"/> Life	<input type="checkbox"/> Rejected
Signed By:	Name:		Name:	
Specify conditions specific/special roles if applicable				
Notes:				
Induction details:				